

# Town of Grand Island Technology Advisory Board Meeting Minutes 1.20.2022

Called to order the regular meeting of the Technology advisory Board at:  
7:05PM.

Roll Call (X=present)

X	Christian Bahleda	X	Robert Christmann
	Ryan McDonnell (Secretary)	X	Robin Kwiatek
X	Jim Sharpe	X	Kristen Cascio
X	Judy Schmidt	X	Dan Shvimer (Vice Chair)
	Ron Stipp (Co-Chair)	X	James Watts (Co-Chair)
X	Taylor Kaufman		

Town board liaison going forward is Christian Bahleda.

Robert to motion to approve minutes from November, Jim Sharpe seconded (carried 9-0)

Jim Sharpe motion to approve minutes from December, Judy Schmidt seconded (carried 9-0)

## **Current Activities:**

### **Town Liaison update:**

New liaison is Christian Bahleda. He is hoping to bring technology more into focus to the town. Focus on trying to move more things into the digital age such as paying license fees, applying for certain things, etc. (that you would normally have to go into town for) to the online space. Also hoping to get a LED sign up on the corner of baseline/Whitehaven like the one the school or bowling alley has.

### **Town Commons/ Electronic Sign, Wi-fi hot spot:**

Christian is asking for the TAB to give recommendations so he can take it to the town board.

Power/infrastructure/conduit is already in place, so he's asking for a proposal of cost, size, design, etc.

We (TAB) can ask for estimates but can't put it out to bid. The only future concerns are who is supporting it and what can or can't be promoted on it. This also might need to run stuff by traffic or highway.

**TAB board positions:**

There are some open positions for the Technology Advisory Board if there are candidates from last time or we can put a call out to open vacancies.

**Town Web Site:**

Next design concept meeting on the 26<sup>th</sup>. There was some debate on the colors and logo but we will likely be going with the town seal in blue. Judy sent a mock up of the website out. The website is set to go live soon, so any feedback needs to be in quickly.

**Town IT Manager Position:**

Still talking about shared service with Tonawanda. Tonawanda has a director who is coming up with the security policies which would be a huge help. Comptroller report came up again as fuel to get the position filled and funded.

**Cybersecurity and Policy Development:**

Christian will try to see if he can get the Lynx contract to see what is or isn't in the contract for coverage over the comptroller report and what can be written into policy development.

**Safety and Security Contract:**

Server getting moved to its own room. Lead time on equipment is taking longer than expected but still on track for the end of 2022. Putting together a plan for implement similar systems with other council members as well.

**Broadband:**

ErieNet – next steps, nonbinding commitment?

Tom wrote letter of intent to ErieNet, waiting for response. Christian will keep us looped.

**Server upgrade – Second site redundancy:**

Nothing new on this.

**Technology satisfaction survey:**

Ron has info on this but is absent tonight.

**5G antenna guidelines:**

Conflicts now with the FAA. We're stuck on recommendations on how Verizon would put up their antenna. Might be best to create a policy (push for technology manager?)

**Parking lot:**

All the following items have no new updates to report:

*School Board – Erienet speaking with BOCESs. Christian has a meeting with the school board next week*

*NYS IT examination report*

*Standardized signature template*

*EV charging station—Tom still assigned to project, Christian will double check.*

**Town Updates:**

Next meeting Feb 17<sup>th</sup>, 2021

Motion to adjourn by Jim Watts, seconded by Judy Schmidt to adjourn at 8:23pm (carried 9-0)