

Town of Grand Island Technology Advisory Board Meeting Minutes 2.17.2022

Called to order the regular meeting of the Technology advisory Board at:
7:08PM.

Roll Call (X=present)

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|---|----------------------------|---|-------------------------------------|
| X | Christian Bahleda | X | Robert Christmann |
| | Ryan McDonnell (Secretary) | | Robin Kwiatek |
| | Jim Sharpe | X | Kristen Cascio (joined in progress) |
| X | Judy Schmidt | X | Dan Shvimer (Vice Chair) |
| | Ron Stipp (Co-Chair) | X | James Watts (Co-Chair) |
| X | Taylor Kaufman | | |

Quick fix to the January minutes where approvals are, add “all in favor” to approve in January minutes after member motions.

Jim Watts motion to approve, Dan to second, all in favor 5-0

Current Activities:

Ryan McDonald resigned from the board, so there is a need for a new secretary.

Jim would like to meet in person for next board meeting and we can discuss then as well if anyone would like to assume his duties. Christian will set up zoom as backup for those not comfortable with meeting in person just yet.

Town Web Site:

If there are any criticism or critiques to let the board know ASAP.

Some of the things that the board could think were making sure not to crowd some of the drop-down banners to make sure that people won't overshoot links and have the banners keep closing on them.

The other thing is that in the footer we would like to put the town slogan by the logo as well as maybe highlighting more of the social medias at the bottom. Also, a section for transparency when it comes to how money is being spent. Link here*: <https://ny-grandisland.civicplus.com/>
*(hyperlink defanged for future security).

TAB board positions:

There are some open positions for the Technology Advisory Board if there are candidates from last time or we can put a call out to open vacancies.

Town IT Manager Position:

Still talking about shared service with Tonawanda. List of questions as to what we would want from a shared position will need to be presented to the board. Things that could be assigned to an IT manager would be the signature template, comptroller report, and other policy creation

Cybersecurity and Policy Development:

Christian will try to see if he can get the Lynx contract to see what is or isn't in the contract for coverage over the comptroller report and what can be written into policy development. There are some questions regarding redundancy, and how Lynx security might line up to tackle some of the comptroller report.

Safety and Security Contract:

Server getting moved to its own room. Lead time on equipment is taking longer than expected but still on track for the end of 2022.

GIS System/move to cloud:

The board just got a demo of SmartGov by DudeSolutions, looks like it can integrate a ton of systems and might be worth pursuing.

Broadband:

No new updates, letter of intent had been sent.

Dig Once Policy enforcement: Jim is trying to find a copy of Erie county's Dig Once Policy. Any county road job is supposed to be dug with conduit for fiber. Right now there is a job being done on Staley to replace pipe which was already dug up when they re-did the water line and there still isn't conduit dug for fiber.

Technology satisfaction survey:

Ron has info on this but is absent tonight.

5G antenna guidelines:

Conflicts now with the FAA. We're stuck on recommendations on how Verizon would put up their antenna. Might be best to create a policy (push for technology manager?)

New Items:

There is an external company that did a gap analysis of what the town needs for economic development. It is March 10th, 7pm at town hall.

Chord cutting: new OTS standard ATSC 3.0 all 6 major networks broadcasting from Whitehaven road. You only need an indoor antenna with ATSC 3.0 TV or DVR

Parking lot:

All the following items have no new updates to report:

Server upgrade – Second site redundancy: Nothing new on this.

School Board – School Board meeting. Rob brought up the fact that this has been on the board meeting for two years. The last meeting pretty much left a poor taste in the school's mouth to have a meeting with the town.

Standardized signature template – job for IT manager

EV charging station—Tom still assigned to project; Christian will double check.

Town Commons/ Electronic Sign, Wi-fi hot spot: Jim would lead the charge, but he needs the information from Robin or Ron.

Town Updates:

Next meeting March 17, 2022. Hybrid--in person and zoom.

Motion to adjourn by Rob Christmann, seconded by Kristen Cascio to adjourn at 8:09pm (carried 6-0)